

**PORTHCAWL COMPREHENSIVE SCHOOL**

**28<sup>th</sup> ANNUAL REPORT TO PARENTS BY THE  
GOVERNING BODY**

**ACADEMIC YEAR 2013/2014**

Dear Parent/Guardian

- **Please note – Certain statements in this report relate to 2012/13, some to 2013/14. For example, the Financial Statement covers the year 2012/13, as at the time of the report preparation the school year had not concluded.**

**HEADTEACHER’S INTRODUCTION – INSPECTION REPORT 2013**

The governors, headteacher, staff and pupils of Porthcawl Comprehensive School are delighted to share with you the publication of a very positive report from our Estyn inspection of Autumn 2013.

We are very proud that the Inspection team said that ‘one of the school’s strengths is the exceptional working relationship between teachers and pupils. This contributes very well to the positive learning environment in the school.’ In the analysis of our results at Key Stage 4, the performance of our pupils at GCSE ‘including English and Mathematics is well above expectations. No pupils leave without a qualification.’

‘The school works highly effectively with a range of partners and this work has a significant impact on pupils’ well being and achievement.’ We were pleased that the inspection team had recognised the excellent transition work that is carried out, including a wide range of activities with Year 6 pupils in Primary Schools and also our links with Universities and Colleges to support the sixth form students.

‘The school provides a very caring and supportive environment that has a positive impact on many aspects of pupils’ wellbeing and personal development’.

‘Extra-curricular provision is extensive and has a very positive impact on pupils’ achievement, wellbeing and attitudes to learning.’ In lessons our pupils were praised for ‘engaging well with activities, making sound progress and producing work of a very high standard. Many pupils have full and accurate recall of their work. Nearly all pupils behave well in class and around the school. They are ready to learn and participate well in lessons. The school has a strong ethos based on fairness and this creates a caring and disciplined environment.’

**1. MEMBERS OF THE GOVERNING BODY**

Chairperson of Governors: Mrs M. Carlson  
Clerk to the Governors: Mrs H. Embling

Appendix 1 provides the list of Governors, by whom appointed and dates of terms of office.

## 2. SCOPE OF BUSINESS

- a) Number of pupils on roll January 2014 - 1,474  
Number of teaching staff January 2014 – Headteacher plus 89 teachers.
- b) The following teaching and support staff appointments were made and commenced duties during 2013/2014 academic year.

### Temporary appointments to permanent posts

Ms S. Baker – English  
Ms S.J. James – Business Studies  
Miss H. Rosser – MFL  
Miss C.L. Evans - Chemistry

### New Appointees

Mrs F. Sukanendran – Chemistry  
Miss F. Fair – Science  
Miss R. Curtis – Religious Studies  
Ms J. Evans – Humanities

### Support Staff

C. Bradford – Literacy support worker  
S. Blackburn – Learning support assistant  
C. Stephens – Clerk to support staff (temporary)  
Mr Smith – Performing Arts Technician

### Full Time to part time staff

Ms Claire Raine - English  
Mrs Ruth Evans – English  
Mrs Sian Price - ALN

### **The following members of staff left or will be retiring from the school during the academic year:-**

Mr John Buckley – Geography  
Ms. Sian Davies – Religious Studies  
Mr D. Johnson - Science  
Mr Unsworth - Performing Arts Technician  
Mr R. Lawson - Physics

### **c) Non-Teaching Staff Establishment (Manual & Administrative)**

Office Staff	1 Office Manager, 9 part-time Clerks
Laboratory Staff	3 Technical Assistants
Workshop Staff	1 Technician (part-time)
IT Staff	2 Technicians
Supervisory Assistants	5 (part-time)
Site Manager	2
Site Assistants	2
Library Assistant	1 (part time)
Performing Arts Technician	1 (part-time)
Special Needs Support Clerk	1 (part time)
Cleaning Staff	1 Supervisor and 11 cleaners (all part-time)
Special Needs Support Assistants	5 (part-time)

Cover Supervisors	2 (full time) 1 (part-time)
Exam Officer/Assistant Office Mgr.	1 (full-time)
Kitchen Staff	1 Catering Manager & 9 Kitchen Assistants (part time)
Clerk to the Governors	1 (part-time)

#### **d) Community Links**

The school is proud that the pupils fully participate in a host of community activities, details of which are provided in the school's termly newsletter, the 'Porthcawl Post'.

#### **e) Pupil Exclusions**

Permanent 0 Fixed Term 41

#### **f) Parents Meetings with Staff 2013/14**

Year 7 11<sup>th</sup> December 2013  
Year 8 2<sup>nd</sup> April 2014  
Year 9 19<sup>th</sup> February 2014  
Year 10 20<sup>th</sup> November 2013  
Year 11 12<sup>th</sup> February 2014  
Year 12 15<sup>th</sup> January 2014  
Year 13 2<sup>nd</sup> October 2013

A Year 6 Open Evening was held on 10<sup>th</sup> October 2013, and feeder primary schools were visited during the academic year. A Transition Day for those children entering the school in September 2014 was held on 19<sup>th</sup> June 2014, and a uniform evening and Year 6 disco held on 7<sup>th</sup> July 2014.

#### **g) Sporting and Cultural Activities**

The pupils of Porthcawl Comprehensive School have again been involved in a wide range of sporting and cultural activities throughout the year and have achieved considerable success. Many have gained representative honours at county and national levels. Details of individual and group achievements are provided in the school's termly newsletter, the 'Porthcawl Post'.

#### **h) Admission of Pupils from other than Feeder Schools at September 2013**

66

#### **i) Fundraising for Charity**

Pupils have been active during the year raising money for a variety of charities and worthy causes which include:-

Oxfam £50, Cancer Research UK £500, The World Food Programme £45.24, Royal British Legion £21, Ty Hafan £132.43, Help the Heroes £132, Y Bont £112.08, RNLI £112.08, Cancer Research £12.38, Children in Need £2400, Size of Wales £75, Motor Neurone Disease Association £100, Christian Aid £80, EDUKID £360, Crossroads £500, Movember £500, Y Bont £750, KPC £100, Sandville £250, LATCH £500, Ty

Hafan £500, ABMUHB £500, Pink Bay SLSC £125, Rest Bay LGC £125, Porthcawl LGC £125, Newton LGC £125, Porthcawl Lifeboat £1000

### **3. INFORMATION FOR PARENTS**

Porthcawl Comprehensive School's booklet 'Information for Parents' is distributed to new pupils and supplements the information provided in the school prospectus. Further information may be found on the school website at [www.porthcawl.co.uk](http://www.porthcawl.co.uk)

### **4. GIFTS TO SCHOOLS**

PTA sponsorship for Awards Evenings as well as sponsoring termly and annual attendance awards.

### **5. PUPIL DISCIPLINE**

The school's Code of Conduct for Pupils is contained in the School Prospectus and in Pupils Homework Planners.

Copies of the Authority's Policy Document on procedures for the exclusion of pupils are available at the school for perusal.

### **6. FINANCIAL STATEMENT**

The financial statement for the financial year 2012/13 is attached (Appendix 2).

### **7. REFURBISHMENT/REDECORATION**

The rolling programme of improvement of the school's fabric and decoration continues to improve the working environment of pupils and staff.

Refurbishment of reception area

IT – Introduction of SIMS

SAN Upgrades & Licences

Ipads

75 Computers, Apples etc.

Refurbishment of DO room for IT

Upgrade of Science Rooms G13/G14

Upgrade of G18

A4/A5 IT islands

Assessment centre – doors & flooring, lights, carpets

Carpet old adult education room

Fencing/Security of Site

Tarmacadam Area – H&S

Canteen Safety Floor

PV

Refurbishment canteen to office space

The current provision of toilet facilities at the school is excellent with regular maintenance undertaken and daily inspection and cleaning.

### **8. EXTERNAL EXAMINATIONS**

A copy of the 2012/2013 GCSE, AS and 'A' level results is appended together with a Summary Report of Achievements (Appendix 3).

## **9. RELIGIOUS EDUCATION AND COLLECTIVE WORSHIP**

The school pursues the overall directions of the Local Education Authority Curriculum Guidelines. The school considers that Religious Education aims to make sense of the world and our experiences within it and is concerned with the pupils' spiritual development. It reflects that fact that the religious traditions in Great Britain are, in the main, Christian, but also includes the teaching and practices of the other principal religions represented in Britain.

The daily act of worship is a time when the tutor groups unite for a Year Assembly held in various areas of the school. In addition, House Assemblies are held fortnightly facilitating the integration across the whole range. At Porthcawl Comprehensive School, assemblies take into account the general character of the background of the pupils, their age and aptitudes and they aim to offer common values within a broadly Christian context while recognising diversity.

From September 2014 every year group at the school will hold an assembly each morning.

## **10. ADDITIONAL LEARNING NEEDS**

The governors realise that all pupils are not of equal academic ability. However, all pupils are of equal worth and will share as equitably as possible the resources of the school, both material and staffing. Whatever the ability of the pupil as an individual, the school aims to ensure that each pupil achieves his or her potential. This we attempt to do by making special provision wherever it is required in order to ensure that end. The curriculum for pupils at both ends of the ability range, (ie. The most able and the least able) may be modified in a way that is considered the most appropriate for the individual's additional learning needs. The vast majority of pupils will be expected to follow the full range of subjects offered in the school curriculum.

The School's SENCO governor is Mrs Alison Thomas, and further information may be found on the school website at [www.porthcawlschool.co.uk](http://www.porthcawlschool.co.uk)

## **11. DISABLED PUPILS**

The school works closely with the Local Education Authority to make provision for the admission and access for disabled pupils based on individual requirements.

## **12. PUPIL ATTENDANCE RECORDS 2012/2013**

<b>% Authorised absences</b>	<b>% Unauthorised absences</b>	<b>% In attendance</b>
<b>5.03 %</b>	<b>1.32 %</b>	<b>93.65 %</b>

Authorised absences are designated for certain reasons e.g. exclusions, illness (where accepted by school or certified), medical/dental/optician appointments, limited study leave.

### **13. SCHOOL TERMS AND HOLIDAY DATES 2014/2015**

<b>Term</b>	<b>Term Begins</b>	<b>Mid Term Holiday Begins</b>	<b>Mid Term Holiday Ends</b>	<b>Term Ends</b>	<b>Days</b>
Autumn Term 2014	Monday 1 September 2014	Monday 27 October 2014	Friday 31 October 2014	Friday 19 December 2014	75
Spring Term 2015	Monday 5 January 2015	Monday 16 February 2015	Friday 20 February 2015	Friday 27 March 2015	55
Summer Term 2015	Monday 13 April 2015	Monday 25 May 2015	Friday 29 May 2015	Monday 20 July 2015	65

### **14. PE POLICY STATEMENT AND AIMS**

The Physical Education department aims to provide a well balanced and varied physical activity programme and to give equal opportunity, where possible, to boys and girls. This will enable all pupils, including those with special needs, to participate in a carefully structured range of activities. Through this programme pupils will have the opportunity to:-

1. develop artistic and aesthetic understanding within and through movement
2. develop physical competence and promote physical development
3. develop personal qualities such as self esteem, self confidence, tolerance and empathy
4. extend, refine and become more proficient in a range of psychomotor skills
5. experience and appreciate the contribution of physical education to the benefits of those participating in physical activities in school and throughout life
6. develop problem solving skills
7. develop interpersonal skills
8. forge links between the school and its community

### **15. SCHOOL PROSPECTUS**

The school prospectus has been revised and amended with a view to making it more user-friendly and to meet the requirements of the Welsh National Assembly Government. The prospectus may be viewed on the school website at [www.porthcawlschool.co.uk](http://www.porthcawlschool.co.uk)

### **16. SCHOOL POLICIES AND STRATEGIES**

The Governing Body, through its committee structure, undertakes annual reviews of all school policies.